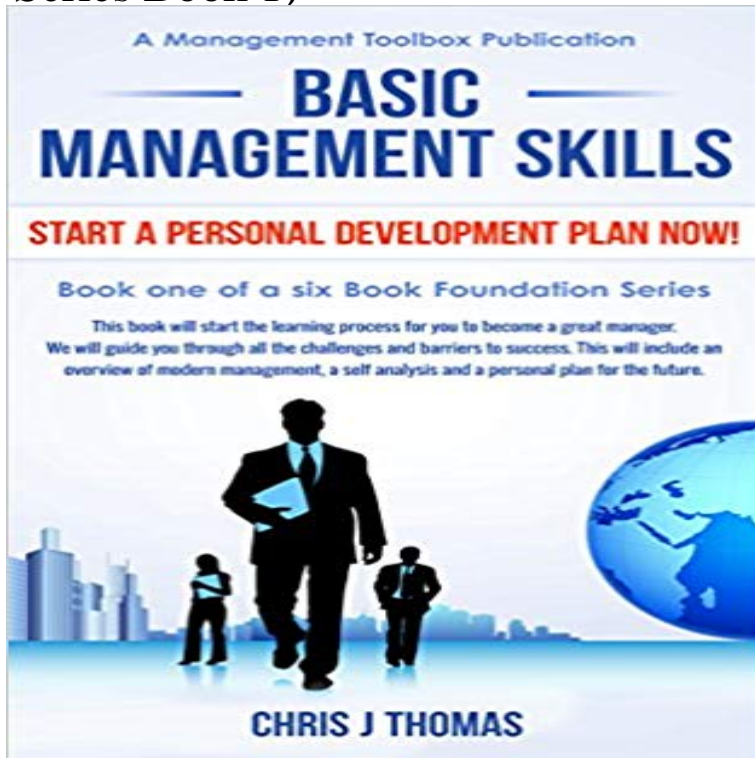


Start a Personal Development Plan Now! (Managers Toolbox Foundation Series Book 1)



Studies confirm that 60% of employees throughout the world are not working effectively due to poor leadership and a lack of management support. It is further shown that this situation is costing the US alone over \$30 billion each year. The US based research group Gallup Inc. indicates much higher costs! We should do something about this! Welcome to the easiest to use and the most successful training system to become a top class manager at your own pace and in your own place that will work for all types of managers, supervisors and team leaders. This is book one of the Managers Toolbox Foundation Series is based on a structured management learning system of six foundation books. Book 1 is an important first step on becoming a great manager. The book covers all the following subjects that will prepare you to start learning - Review of modern management - Roles and responsibilities of managers - Personal challenges for change Getting prepared for self learning - Getting started with a PDP (Personal Development Plan) - Self and job analysis exercises I am Chris Thomas and the author of the Managers Toolbox Foundation Series. I am a career manager and I encountered and resolved most of the management problems that are covered in these books. We get to the point with minimal theory and jargon. When I was a young manager there were limited assistance with management knowledge and skill development initiatives and we just had to get on with it. I was amazed to see how many top quality people were being promoted to management positions without any help. They were just promoted and left to get on with it! No training course or structured support but lots of criticism when it went wrong. I was grossly unfair. For this reason, I developed the Managers Toolbox Foundation Series including this book.

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